



Mobile Content Management Portal

User Manual

Vitality[®]

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1. Document Configuration

1.1 Revision history

Version	Date of Change	Responsible Person	Description of Change
0.1	11/8/2017	Frich Artificio	Draft
0.2	16/8/2017	Frich Artificio	Updated designs on the MCMP Major Feature Page and Translation Edit Page.
0.3	9/4/2017	Frich Artificio	Changed the format of the instructions and images for clarity.
0.4	9/7/2017	Frich Artificio	Updated to include the Editing Guide for Web Content and the Approval Guide for Web Content. Updated statuses for Web Content. Edited the Translation Edit Page into the modal. Updated the respective images and text for the aforementioned changes.
0.5	1/8/2018	Frich Artificio	Updated the document for UAT purposes

1.2 Distribution and sign-off

Responsible Person	Role and Department	Responsibility (Review / Sign-off)	Date
Mario Pinto	MCMP	Review	
Ron DeLeon	MCMP	Review	
Celeste Sparrow		Sign-off	

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1.3 Glossary of terms

Term	Abbr.	Definition
Mobile Content Management Portal	MCMP	A portal used for translating content from one language to another.
Vitality Health Review	VHR	It is a Health Review by Vitality for its members which is an in-depth online assessment which informs members how healthy they are.
Vitality Health Check	VHC	It is a Health Check by Vitality for its members which are several health tests done by licensed professionals that inform its members how healthy they are.
Resource Bundle		Resource Bundle is a content type within MCMP that categorizes specific token IDs found throughout Vitality Mobile Services. These are in the form of strings that can be translated by Reviewers. The elements found within the Resource Bundles can have the following statuses: Created, Edited, Submitted, Approved or Declined.
Web Content		Web Content is a content type within MCMP that categorizes specific strings found throughout Vitality Mobile Services. These strings are often large texts such as Terms & Conditions or Legal documents. When Web Content is edited, it would be stored in Liferay as one of two statuses, Saved as Draft and Published. As such, within MCMP, Web Content would have 3 statuses, either Created (no prior edits have been created), Submitted (Saved as Draft), or Approved (Published).

1.4 Reference Documents

Document	Version	Change Date	Author	Location
MCMP Core features_v0.9a	0.9c	10/26/17	Frich Artificio	

2. Introduction

This user manual would provide the user with the steps needed to be done to use the functionalities found within the MCMP application. This document goes through the different pages that the two roles, Reviewer and Approver, may encounter within MCMP. The functionalities of the application would be discussed within the steps of the processes indicated within this document. As such, this document would discuss the MCMP Landing Page, Major Feature Landing Page, Translation Page, and Translation Page Pop-up. Additionally, this user manual would serve as the guide for users to be able to translate the elements found throughout the Vitality mobile services.

Changes to files stored as a resource bundle will only be available for verification once the approver has approved the file and a new version of the build has been released to the team.

Changes to web content files can be seen on the current version of the app once the approver has approved the file.

2.1 Page navigation

2.1.1 Website navigation

The table below shows the 3 levels of menu items on the navigation menu and the content type expected for each item.

Please note that carriers will only see items that are relevant to their Carrier Vitality product.

Navigation Level 1 (Major Feature Set)	Navigation Level 2 (Feature Set)	Navigation Level 3 (Feature)	Content Type	
Login & Registration	Onboarding		Resource Bundle	
	Login	Login	Resource Bundle	
		Forgot Password	Resource Bundle	
		Reset Password	Resource Bundle	
	Settings		Resource Bundle	
	Legal Content	Registration Terms and Conditions	Web Content	
		Terms and Conditions Functions	Resource Bundle	
	Registration		Resource Bundle	
	VHR	Homescreen	Homescreen Card	Resource Bundle
Onboarding		Onboarding	Resource Bundle	
Learn More		Learn More	Resource Bundle	
		Help	Resource Bundle	
Assessment Journey		VHR Summary	Resource Bundle	
		Error Messages	Resource Bundle	
		Completed Screen	Resource Bundle	
Legal Content		Disclaimer	Web Content	
		Data Sharing	Web Content	
Non Smokers Declaration		Homescreen	Homescreen Card	Resource Bundle
		Onboarding	Onboarding	Resource Bundle
	Learn More		Resource Bundle	
	Declaration	Declaration	Resource Bundle	
		Error Messages	Resource Bundle	
		Completion Message	Resource Bundle	
	Legal Content	Data sharing agreement	Web Content	
	Vitality Health Check	Homescreen	Homescreen Card	Resource Bundle
Onboarding			Resource Bundle	
Learn More		Learn More VHC	Resource Bundle	
		Learn More BMI	Resource Bundle	
		Learn More Waist Circumference	Resource Bundle	
		Learn More Glucose	Resource Bundle	
		Learn More Blood Pressure	Resource Bundle	
		Learn More Cholesterol	Resource Bundle	
		Learn More HbA1c	Resource Bundle	
		Participating Partners	Resource Bundle	
Health Check Submission		Submission Form	Resource Bundle	
		Capture Results	Resource Bundle	
		Capture Proof	Resource Bundle	
		Validation Messages	Resource Bundle	
		Error Messages	Resource Bundle	
		Completion Message	Resource Bundle	
		History	Resource Bundle	

	Legal Content	Data sharing agreement	Web Content
Wellness Devices	Homescreen	Homescreen Card	Resource Bundle
	Onboarding		Resource Bundle
	Learn More	Learn More	Resource Bundle
		Help	Resource Bundle
	Devices Summary	Landing screen	Resource Bundle
	Device and App Linking	Device Information screen	Resource Bundle
		Link	Resource Bundle
		Delink	Resource Bundle
		Error Messages	Resource Bundle
		Syncing (app to app)	Resource Bundle
	Steps to Link	Garmin	Web Content
		Fitbit	Web Content
		Jawbone	Web Content
		Misfit	Web Content
		Moves app	Web Content
		Runkeeper	Web Content
		Strava	Web Content
		Suunto	Web Content
		TomTom	Web Content
		Withings	Web Content
		Polar	Web Content
		iHealth	Web Content
		Apple Health	Web Content
		Samsung S Health	Web Content
		Google Fit	Web Content
	About devices and apps	About Suunto	Web Content
		About Garmin	Web Content
		About Polar	Web Content
		About Moves	Web Content
		As above...	
	How to earn points	Heart Rate	Resource Bundle
		Speed	Resource Bundle
		Steps	Resource Bundle
		Calories Burned	Resource Bundle
	Legal Content	Data sharing agreement	Web Content
Points Monitor	Filter by Category	Category Names	Resource Bundle
		Category Messages	Resource Bundle
	Points Detail		Resource Bundle
	Points Monitor Messages	General Messages	Resource Bundle
		Error Messages	Resource Bundle
Status	Homescreen		Resource Bundle
	Onboarding		Resource Bundle

	Learn More		Resource Bundle
	Status	Status information	Resource Bundle
		Status increase	Resource Bundle
	Rewards	My rewards	Resource Bundle
		Status rewards	Resource Bundle
	Earning points	Product categories	Resource Bundle
		Product category - Get active	Resource Bundle
		Points event detail	Resource Bundle
Screenings and Vaccinations	Homescreen	Homescreen Card	Resource Bundle
	Onboarding		Resource Bundle
	Screenings and vaccinations summary	Landing screen	Resource Bundle
		Screenings list	Resource Bundle
		Vaccinations list	Resource Bundle
		History	Resource Bundle
	Learn More	Learn More screenings and vaccinations	Resource Bundle
		Screenings list	Resource Bundle
		Vaccinations list	Resource Bundle
		About <test/vaccination>	Web content
		Participating Partners	Resource Bundle
	Screenings and vaccinations submission	Submission Form	Resource Bundle
		Capture Proof	Resource Bundle
		Error messages	Resource Bundle
		Healthcare pdf	
	Legal content	Data sharing agreement	Web content
		Completion message	Resource Bundle
Profile and settings	Member profile		Resource bundle
	Personal details	Landing page	Resource bundle
		Change email address	Resource bundle
		Change photo	Resource bundle
	Membership pass	Membership details	Resource bundle
		Number descriptions	Resource bundle
	Events feed	No events activity	Resource bundle
		Events activity	Database content
		Events categories	Resource bundle
	Settings	Landing page	Resource bundle
		Logout	Resource bundle
		Communication preferences	Resource bundle
		Privacy settings	Resource bundle
		Privacy statement	Web content
		Security settings	Resource bundle
		Touch ID	Resource bundle

		Change password	Resource bundle
		Terms and conditions	Web content
		Feedback	Resource bundle
Active Rewards	Homescreen	Active Rewards	Resource Bundle
		Get Rewarded	Resource bundle
	Onboarding	Active Rewards	Resource bundle
		Wellness devices	Resource bundle
		Link a device	Resource bundle
	Legal Content	Medically fit agreement	Web content
		Partner 1 - Data sharing agreement	Web content
	Learn More	Learn More	Resource bundle
		Participating Partners	Resource bundle
	Activation	Complete VHR	Resource bundle
		Activated	Resource bundle
	Weekly Target	Summary	Resource bundle
	Activity	No activity	Resource bundle
		Summary	Resource bundle
		Activity detail	Resource bundle
		Event detail	Resource bundle
	Rewards	Current rewards	Resource bundle
		History	Resource bundle
		Win reward	Resource bundle
		Select reward	Resource bundle
		Swap reward	Resource bundle
		Chosen reward	Resource bundle
	Partner information screen	Partner 1	Web content
Vitality Assessment	Nutrition	Homescreen	Resource Bundle
		Onboarding	Resource Bundle
		Learn More	Resource Bundle
		Help	Resource Bundle
	Assessment Journey	VNA Summary	Resource Bundle
		Error Messages	Resource Bundle
		Completed Screen	Resource Bundle
	Legal Content	Disclaimer	Web Content
		Data Sharing	Web Content
Mental Assessment	Wellbeing	Homescreen	Resource Bundle
		Onboarding	Resource Bundle
		Learn More	Resource Bundle
	Assessment Journey	MWB Summary	Resource Bundle
		Error Messages	Resource Bundle
		Completed Screen	Resource Bundle
		Results	Resource Bundle
	Legal Content	Disclaimer	Web Content

		Data Sharing	Web Content
Help	Suggestions		Resource Bundle
	Help answers		Resource Bundle
	Feedback	Capture feedback	Resource Bundle
		Error Messages	Resource Bundle
My Health	Vitality Age	VHC only done	Resource Bundle
		VHR done	Resource Bundle
		Outdated	Resource Bundle
	Onboarding		Resource Bundle
	Learn More		Resource Bundle
	My Health	No assessments done	Resource Bundle
		VHC only done	Resource Bundle
		VHR done	Resource Bundle
		Outdated	Resource Bundle
	Legal Content	Disclaimer	Web Content
	Tips		Resource Bundle
	Search		Resource Bundle
Generic Cashback	Device	Homescreen	Homescreen Card
		Onboarding	Resource Bundle
		Device Cashback	Activation
			Capture Proof
			Device Linking
			Cashbacks earned
			How to track cashbacks
			Learn More
			Monthly target
			Devices
			Device ordered
		Legal Content	Data Sharing
Organised Events	Fitness	Homescreen	Homescreen Card
		Onboarding	Resource Bundle
		OFE Summary	Landing Screen
		Learn More	Resource Bundle
		Events and Points	Events List
			Event Detail
			Suggest Event Type
		Claim Points	Submit Event
			Search Event Type
			Capture Proof
			Summary
			Error Messages
			Completed Screen
		History	Resource Bundle

	Legal Content	Data Sharing	Web Content
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3. Configuration

3.1 System roles

For the generic MCMP solution there will be two system roles available for given carriers i.e. Reviewer and Approver. It will be possible to grant the user one role, either Reviewer or Approver. These roles are differentiated by the capabilities each is allowed:

System role	Access description
Reviewer	Will have the capability and task to do translations from one language to another in the portal. The options available to the Reviewer within the Translation page would only be Edit and Submit.
Approver	Will have the capability and task to review the translations done by the Reviewer and to approve the translations done. The options available to the approver within the Translation page would be Approve and Decline. Upon approval, these elements would be placed onto the imported files as only approved elements would be considered for the files to be exported.

3.2 MCMP Statuses

Given that the primary function of MCMP would be to provide translations for the various content found across the different features of the mobile application, the translation tables contain different statuses to describe the progress of each element within the translation process. The different statuses are the following:

Status	English Column contains:	Other Language Column contains:	Description
Created	Element in English	None	Translated content has yet to be created. Clicking Edit would open the Translation Edit modal. In the Translation Edit Page, the editor can input the translation and submit it using the Save button. Pressing the Save button would transport the user back to the Translation page with the updated Other Column content. As such, the user's input from the Translation Edit page would be placed in the Other Language column and its status would be updated to Edited.
Edited	Element in English	Recently edited content	This is the status in which the element has recently been edited. Clicking Edit would open the Translation Edit modal. In the Translation Edit modal, the editor can input the translation and submit it using the Save button. Pressing the Save button would

			transport the user back to the Translation page with the updated Other Column content. As such, the user's input from the Translation Edit page would be placed in the Other Language column and its status would be updated to Edited.
Submitted	Element in English	Recently edited content	<p>Submitting would only be enabled if there is at least one element has the status Edited. These are the content that have been edited and submitted through the submit button. These are the only elements that can be seen by the Approver.</p> <p>Upon submitting, it would update the Liferay table on the backend and it would be considered as the Recently edited content.</p> <p>Upon approving the recently submitted content, it would update the Liferay table on the backend and it would be considered as the Approved content. However, the Approved content would only be published if the Approver clicked the Final submission button.</p> <p>Upon declining, the status would be declined but it would still display the declined translated content. It would only be changed if a translator would edit it again. However, the declined content would have a status of declined.</p> <p>Regardless of the status, the previously edited content would be displayed on the table. As such, it may be completely different from the published content.</p>
Approved	Element in English	Recently edited content	These elements have been approved by the Approver and as such, these would be the elements that would be found on the updated files upon exporting. These elements can still be edited.
Declined	Element in English	Recently edited content	These elements have been declined by the Approver as these may have been deemed as incorrect by the Approver. These elements can still be edited.

3.3 Design and compatibility

The pages detailed in this document will be developed using the Liferay portal and are subjected to certain style and design standards. For more information please see the Style guides and designs.



Adobe Acrobat Document

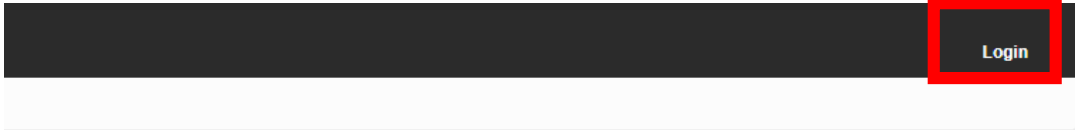
The current version of the Liferay portal is compatible with the following browsers:

- o Firefox ESR45,
- o Internet Explorer 11
- o Safari 9

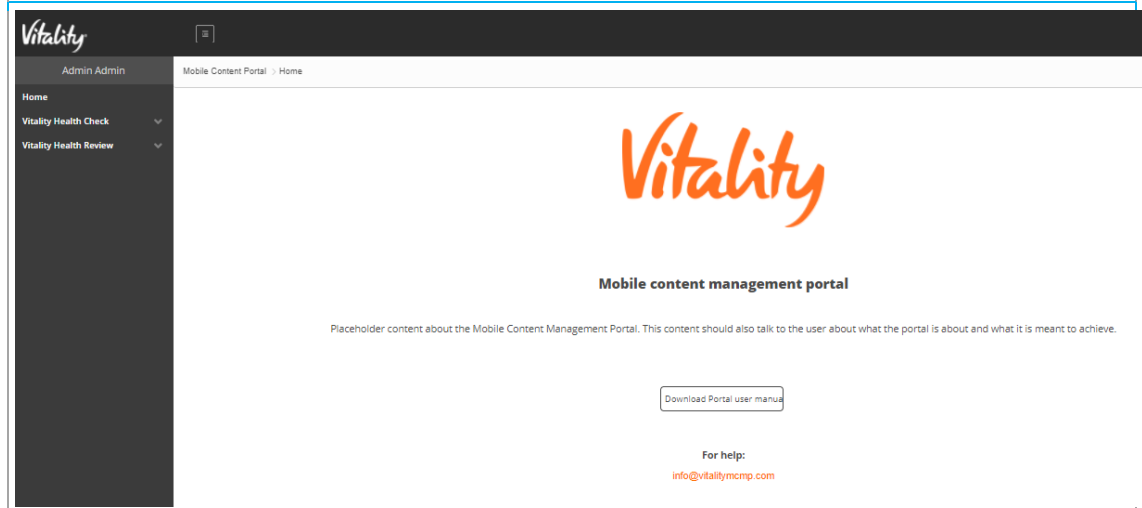


Adobe Acrobat Document

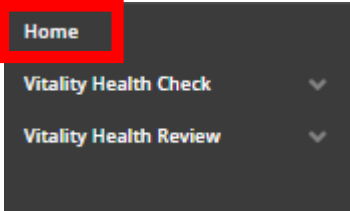
4. Log-in Process

Step	Process and Screen
1	<p data-bbox="483 1010 1446 1037">Press the Login button on the upper right hand corner of the Vitality MCMP landing page.</p>  <p data-bbox="506 1236 854 1434">Vitality</p> <p data-bbox="469 1514 896 1541">Mobile content management portal</p>
2	<p data-bbox="412 1598 1523 1654">Enter your credentials within the appropriate text boxes (Email and Password). Press “Sign In” to enter the portal.</p> <p data-bbox="423 1661 1511 1717">You may opt to tick the “Remember Me” checkbox so that you do not have to enter your credentials again upon your next visit.</p>

3 When you have successfully entered your credentials, you would be directed to the MCMP Main Page with access to the Main menu.



5. User Manual Download Process

Step	Process and Screen
1	<p data-bbox="496 1549 1135 1577">Click on the Home link to proceed to the MCMP Main Page.</p> 
2	<p data-bbox="131 1835 1507 1892">When you reach the MCMP Main Page, click on the “Download User Manual” button to access the User Manual. Clicking on the button will download the PDF by opening a new tab in the browser and then download the content.</p>



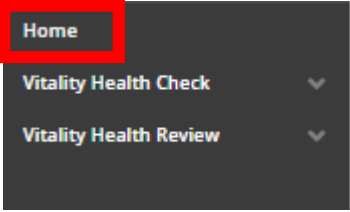
Mobile content management portal

Placeholder content about the Mobile Content Management Portal. This content should also talk to the user about what the portal is about and what it is meant to achieve.



For help:
info@vitalitymcmp.com

6. Emailing Vitality Process

Step	Process and Screen
1	<p data-bbox="496 978 1135 1010">Click on the Home link to proceed to the MCMP Main Page.</p> 
2	<p data-bbox="375 1266 1256 1297">When you reach the MCMP Main Page, click on the link below the "For help" text.</p>



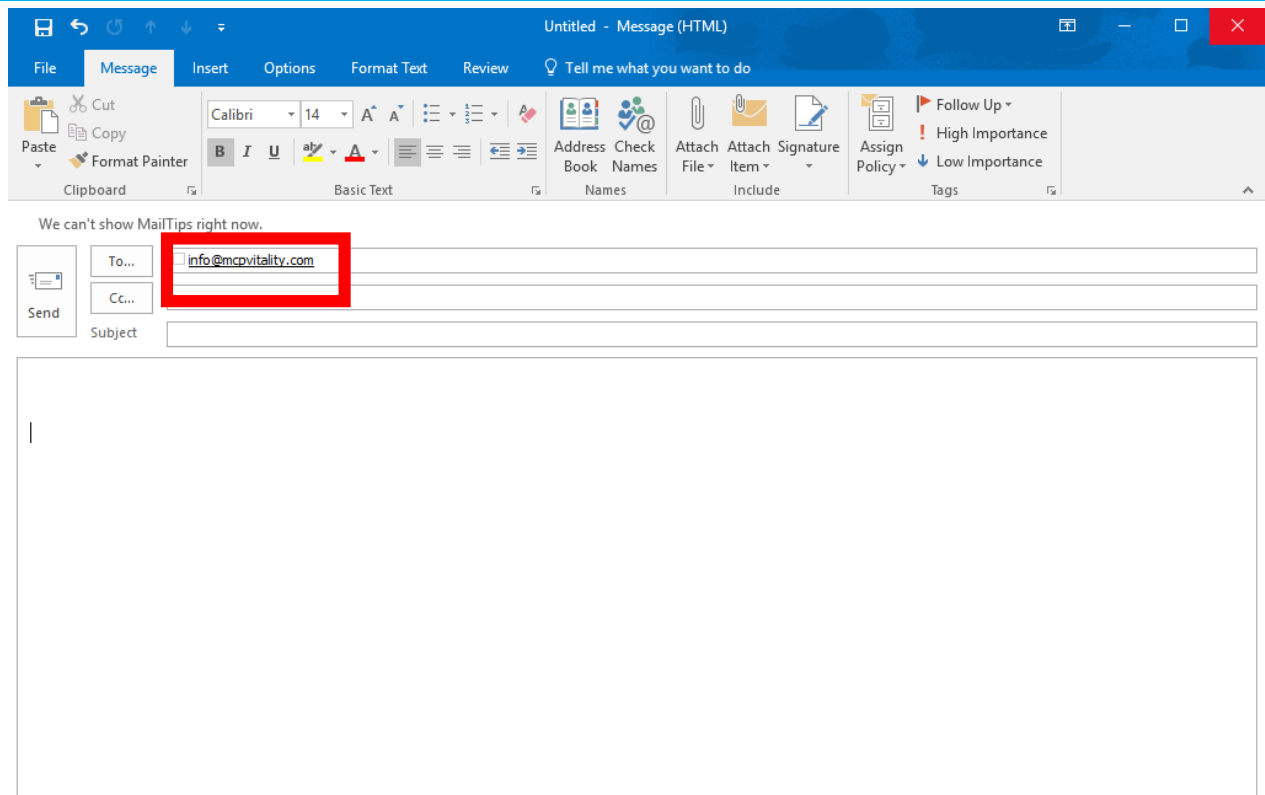
Mobile content management portal

Placeholder content about the Mobile Content Management Portal. This content should also talk to the user about what the portal is about and what it is meant to achieve.

Download Portal user manual

For help:
info@vitalitymcmp.com

- 3 Upon clicking, this would prompt you to your default email client in which the TO field would already be filled with the Vitality email. If you have any inquiries or questions, you may email this address your queries.

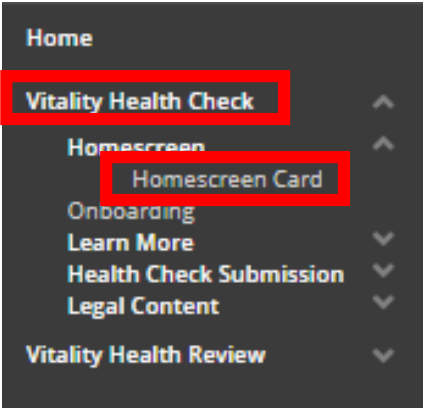


7. Accessing Testing Guide and Feature Guide Process

Step

Process and Screen

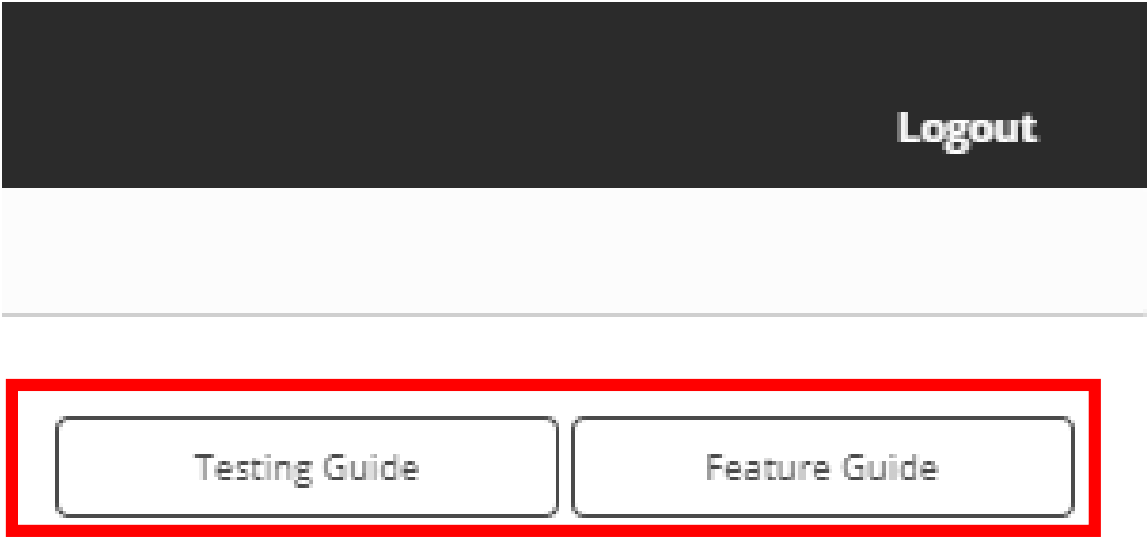
1 To access the Testing Guide or Feature Guide, you may click on either the Major Feature Set (1st level navigation) or Feature (3rd level navigation) link on the MCMP Main Menu



2 The Testing Guide and Feature Guide link buttons are found in the upper right hand corner of the page, below the Logout link. Upon clicking these guides, it would prompt a new tab in your current browser which would contain the PDF for the said files.

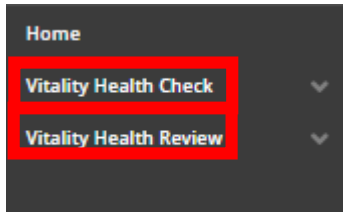
It should be noted that the Testing Guide and Feature Guide buttons can also be found in the following pages:

- Onboarding
- Commons Translation Page



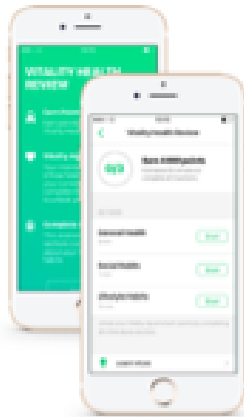
8. Accessing a Full Mobile Journey for a Major Feature Set

Step	Process and Screen
1	Click on a Major Feature Set link within the Main Menu to proceed to the MCMP Major Feature Set Landing Page.



2 When you reach the MCMP Major Feature Landing Page, click on the “View Full Journey” button to access the diagram for that Major Feature Set on MCMP. Clicking on the button will download the PDF by opening a new tab in the browser and then download the content.

VHC
Information About VHC



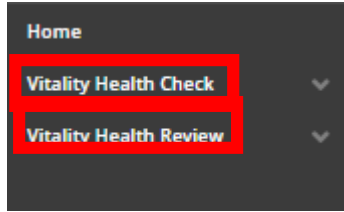
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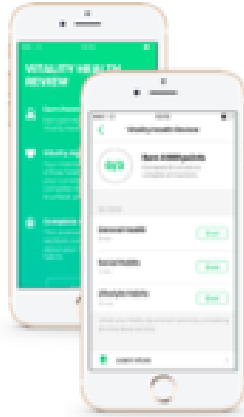


9. Progress Report Download Process

Step	Process and Screen
1	Click on a Major Feature Set link within the Main Menu to proceed to the MCMP Major Feature Set Landing Page.
	
2	When you reach the MCMP Major Feature Landing Page, click on the “Download Report” button to access the diagram for that Major Feature Set on MCMP. Clicking on the button will download the CSV file containing the report.

VHC

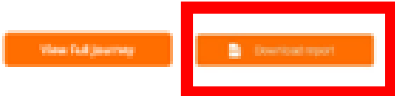
Informasi About VHC



Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean consetetur pellentesque, nunc. Donec quam felis, ultricies nec, pede justo, fringilla vel, aliquet nec, vulputate eget, arcu. In enim justo, rhis pretium, integer in conditum. Cras dapibus. Vivamus elementum semper nisi, vixae, eleifend ac, enim. Aliquam lorem eros, dapibus in, viverra quis, frugl Aenean imperdiet. Eram ultricies nisi vel augue. Curabitur ullamcorper ultris condimentum rhoncus, sem quam semper libero, sit amet adipiscing semper rorum. Maecenas nec odio et ante tincidunt tempus. Donec vitae sapien ut faucibus tincidunt. Duis leo. Sed fringilla mauris sit amet nibh. Donec sodas nunc.

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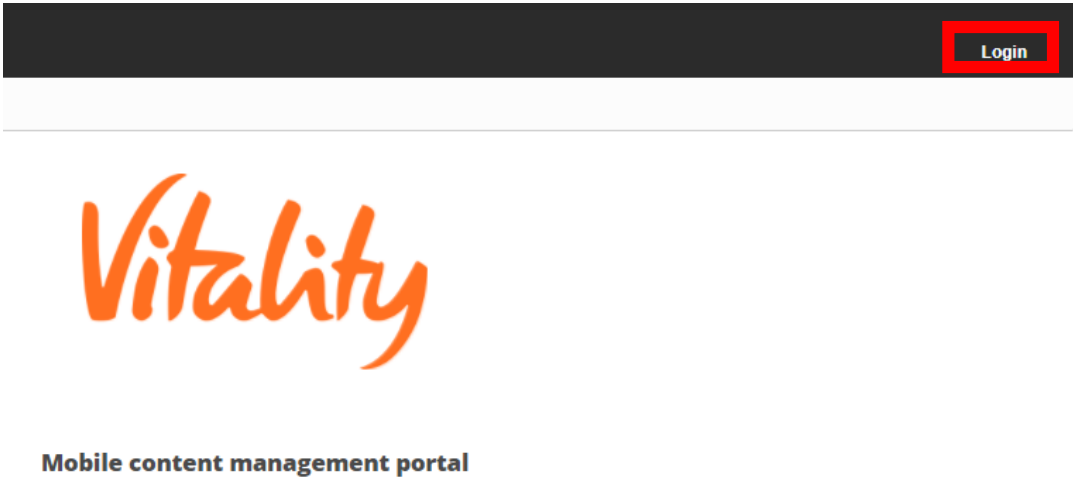
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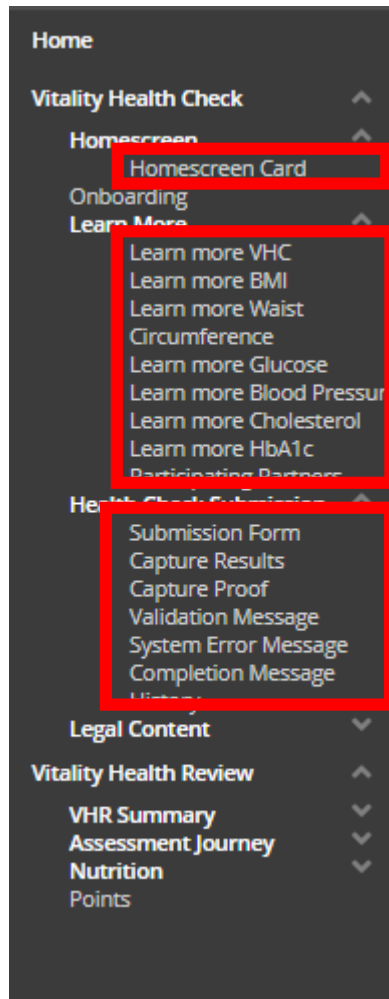


3 The CSV file for the report would contain the updated details for the elements of the Major Feature Set. These details include its Major Feature Set, Feature Set, Feature, English content, translation, status, last time updated, last user who updated, and its locale.

MajorFeatureSet	FeatureSet	Feature	BaseLanguage	TranslatedText	Status	LastUpdated	User	Locale
VitalityMCP_MajorFeature								
Sumitomo								
9/13/2017								
VHC	Learn More	Learn More BMI	Your Body Mass Index is a calculation that takes into account both your height and your weight. It is more accurate than simply considering your weight. Yet it may inaccurately indicate body composition in populations with lean muscle mass that is more than average, for example, athletes.	Long Desc...	Submitted	9/12/17 1:29 PM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More BMI	What is Body Mass Index?	What is BMI???	Approved	9/12/17 1:30 PM	MCP ApproverDev	en_US
VHC	Learn More	Learn More BMI	How do I earn points for my Body Mass	Points for BMI	Declined	9/12/17 1:28 PM	MCP ApproverDev	en_US
VHC	Learn More	Learn More Blood Pressure	What is Blood Pressure?	What is blood Pressure??	Edited	9/12/17 2:43 PM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More Blood Pressure	High blood pressure or hypertension (140/90 mmHg or higher) can weaken blood vessels and damage organs. Untreated high blood pressure can lead to	sels and damage organs. Untreated hig	Submitted	9/12/17 2:33 PM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More Cholesterol	What is Cholesterol?	What is Cholesterol yes	Submitted	9/13/17 3:57 AM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More Cholesterol	How do I earn points for my Cholesterol?	test	Approved	9/13/17 3:39 AM	MCP ApproverDev	en_US
VHC	Learn More	Learn More Glucose	How do I earn points for my Glucose?	Glucose pointsoo how to earnoo	Approved	9/12/17 2:22 PM	MCP ApproverDev	en_US
VHC	Learn More	Learn More Glucose	What is Glucose?	?????? ?????????? C6H12O6???????	Declined	9/12/17 2:22 PM	MCP ApproverDev	en_US
VHC	Learn More	Learn More HbA1c	Content on why HbA1c is important.	Test 3	Edited	9/13/17 4:10 AM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More HbA1c	Content on how you earn points for	Test translation	Edited	9/13/17 4:21 AM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More HbA1c	How do I earn points for my HbA1c?	Test 4	Submitted	9/13/17 4:12 AM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More HbA1c	What is HbA1c?	Test 1	Approved	9/13/17 4:14 AM	MCP ApproverDev	en_US
VHC	Learn More	Learn More HbA1c	Content on what HbA1c is. (required)	Test 2	Declined	9/13/17 4:14 AM	MCP ApproverDev	en_US
VHC	Learn More	Learn More VHC	Get our verified health measurements for Body Mass Index, waist circumference,	?????????????????????????????????	Edited	9/12/17 5:14 AM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More VHC	Waist circumference	Wajstoo Sirumferencsoo	Edited	9/12/17 1:06 PM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More VHC	Earn Points	Earnoo Pointsoo	Edited	9/12/17 1:07 PM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More VHC	How a Vitality Healthcheck works	testing	Edited	9/13/17 3:05 AM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More VHC	Cholesterol	Cholesteroloo	Edited	9/13/17 4:33 AM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More VHC	Visit a healthcare professional	sitahin ang isang healthcare professio	Submitted	9/12/17 5:12 AM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More VHC	Body Mass Index	BMI	Submitted	9/12/17 1:12 PM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More VHC	Glucose	glookosoo	Submitted	9/12/17 3:03 PM	MCP ReviewerDev	en_US
VHC	Learn More	Learn More VHC	Enter your verified results from a healthcare professional manually or have	testing only version 2	Submitted	9/13/17 3:29 AM	MCP ReviewerDev	en_US

10. Editing Guide for Resource Bundles

Step	Process and Screen
1	<p data-bbox="602 386 1032 415">Log-in the MCMP using your credentials</p>  <p data-bbox="321 888 748 917">Mobile content management portal</p>
2	<p data-bbox="126 970 1511 1031">Access the Main Menu and choose a level 3 Navigation which has elements to be edited. To identify which level 3 navigation is a resource bundle, please refer to 2.1.1 Website Navigation</p> <p data-bbox="175 1066 1458 1096">*Onboarding and Commons would also be clickable and would transport the user to their respective translation pages.</p>



3

You will be directed to a Translation View page wherein you will be able to view the elements you can translate. To edit a particular element, click on the Edit option on the corresponding row of the element. If an element has not yet been edited, its status would be Created and the Other language column would be empty.

	English	Other Language	Status	
<input type="checkbox"/>	Visit a healthcare professional near you and get your Body Mass Index, glucose, cholesterol and blood pressure checked.	ポイント獲得 test edited v2	Submitted	Edit
<input type="checkbox"/>	Get Assessed	評価される... TEST	Declined	Edit
<input type="checkbox"/>	Capture and upload proof of your measurements from the healthcare professional.	ヘルスケアプロフェッショナルから測定結果を取得してアップロードします... TEST edited again	Declined	Edit
<input type="checkbox"/>	Earn Points	ポイント獲得 test edited	Approved	Edit
<input type="checkbox"/>	Capture Results	1212412 test 123	Declined	Edit

Here are the options you may also do within the table:

- To navigate across the list of elements, use the pagination found in the lower left-hand corner of the table
- You can view a reference screen of the element by clicking an image within the carousel
- You may filter the elements you can view with the filter box found on the upper right-hand corner of the table

Pagination:



Carousel:

Find a screen easily

Information on how the image slide works in relation to the big images displayed above for the translation table.

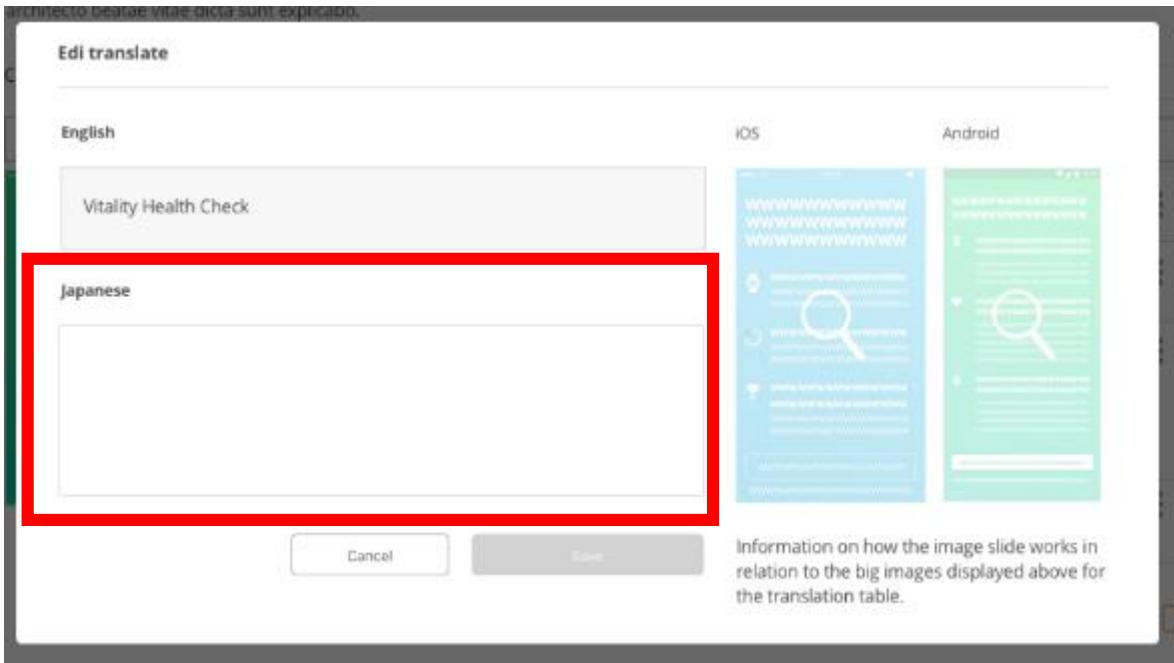


Filter:

Filter:

4

Upon clicking the Edit Option, it would open a pop-up within the Translation View Page. In this pop-up, you may add the translation for the chosen element. When you are satisfied with the translation done, you may click save to store your edit. However, you may also cancel an edit by clicking on the cancel button to close the pop-up and direct you back to the Translation page. Upon saving an edit, you would be directed back to the Translation page .



- 5 When an edit has been saved, you can now proceed to submit the translations for approval. It should be noted that only the elements that are checked through a checkbox would be considered for submission. Once an element has been submitted for submission, its status would be updated to Submitted. Further details on the status can be found on section **3.2 MCMP Statuses**.

Checkbox

English	Other Language
<input type="checkbox"/> Vitality Health Check	
<input type="checkbox"/> Get Assessed	
<input type="checkbox"/> Visit a healthcare professional near you an get your Body Mass index, glucose, cholesterol and blood pressure checked.	
<input type="checkbox"/> Capture Results	

Final Submission Button



Final Submission

11. Approval Guide for Resource Bundles

Step	Process and Screen
1	Log-in the MCMP using your credentials

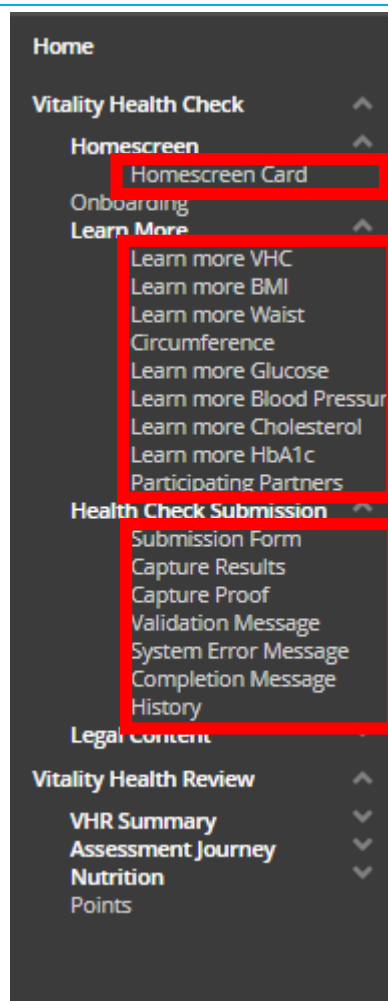
Login

Vitality

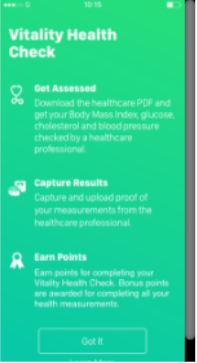
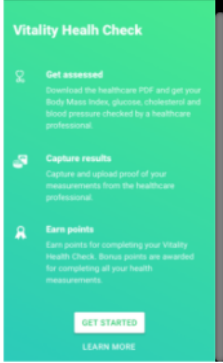
Mobile content management portal

2 Access the Main Menu and choose a level 3 Navigation which has elements to be edited. To identify which level 3 navigation is a resource bundle, please refer to **2.1.1 Website Navigation**

*Onboarding and Commons would also be clickable and would transport the user to their respective translation pages.



3 You will be directed to a Translation View page wherein you will be able to view the translation you can approve. To approve or decline a submitted translation, click on the Approve or Decline option (by clicking on the ellipsis on the last column) on the corresponding row of the element. When you have already approved the elements, these elements would already be sent for publishing. For declined elements, their statuses would be updated to inform the Reviewer on the mistake. Furthermore, the statuses would be updated to the respective action, an approved element would have an Approved status while a declined status would have a Declined status. Further details on the status can be found on section **3.2 MCMP Statuses**

IOS	Android	English	Other Language	Status	
		Visit a healthcare professional near you and get your Body Mass Index, glucose, cholesterol and blood pressure checked.	ポイント獲得 test edited v2	<input type="button" value="Approve"/> <input type="button" value="Decline"/>	⋮
<input type="button" value="<"/> <input type="button" value="1"/> <input type="button" value="2"/> <input type="button" value=">"/>					

Here are the options you may also do within the table:

- To navigate across the list of elements, use the pagination found in the lower left-hand corner of the table
- You can view a reference screen of the element by clicking an image within the carousel
- You may filter the elements you can view with the filter box found on the upper right-hand corner of the table

Pagination:



Carousel:

Find a screen easily

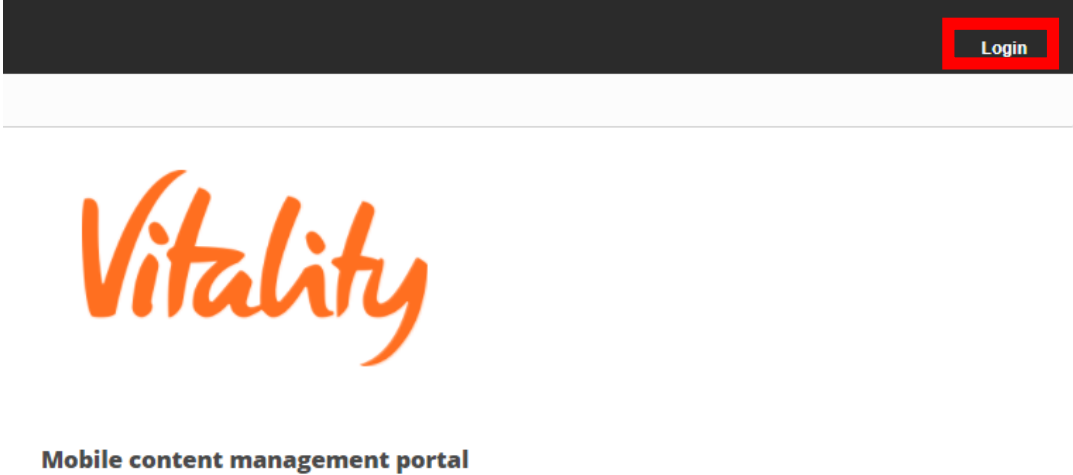
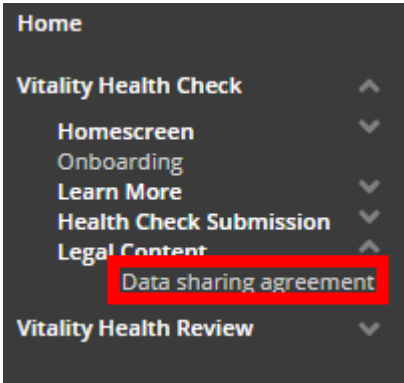
Information on how the image slide works in relation to the big images displayed above for the translation table.



Filter:

Filter:

12. Editing Guide for Web Content

Step	Process and Screen
1	<p data-bbox="602 321 1032 348">Log-in the MCMP using your credentials</p> 
2	<p data-bbox="126 905 1511 968">Access the Main Menu and choose a level 3 Navigation which has Web Content to be edited. To identify which level 3 navigation is a Web Content, please refer to 2.1.1 Website Navigation</p> <p data-bbox="177 1003 1458 1031">*Onboarding and Commons would also be clickable and would transport the user to their respective translation pages.</p> 
3	<p data-bbox="120 1444 1516 1535">You will be directed to the Web Content Translation View page wherein you will be able to view the Web Content you can translate. To edit a translation, click on the Edit option on the corresponding column for the options. Further details on the status can be found on section 3.2 MCMP Statuses.</p>

English	Status
<input type="checkbox"/> Vitality Health Check Data and Privacy Consent 1.1 In the terms and conditions, the terms below have the following meaning: 1.1.1. "Application Services" means a Discovery (PTY) Ltd application on a handheld smartphone device that allows you to push an emergency response button to request Services 1.1.2 "Authorised Service Provider" means a Netcare 911... Red more	<div style="border: 2px solid red; padding: 2px;">None</div> <div style="text-align: center;">⋮</div>

< 1 2 3 4 >

Here are the options you may also do within the table:

- To navigate across the web content, use the pagination found in the lower left-hand corner of the table
- You can view a reference screen of the content by clicking an image within the carousel
- You may filter the contents you can view with the filter box found on the upper right-hand corner of the table
- You may also click on the Read More option to view the entire Web Content on a pop-up.

Pagination:



Carousel:

Find a screen easily

Information on how the image slide works in relation to the big images displayed above for the translation table.



Filter:

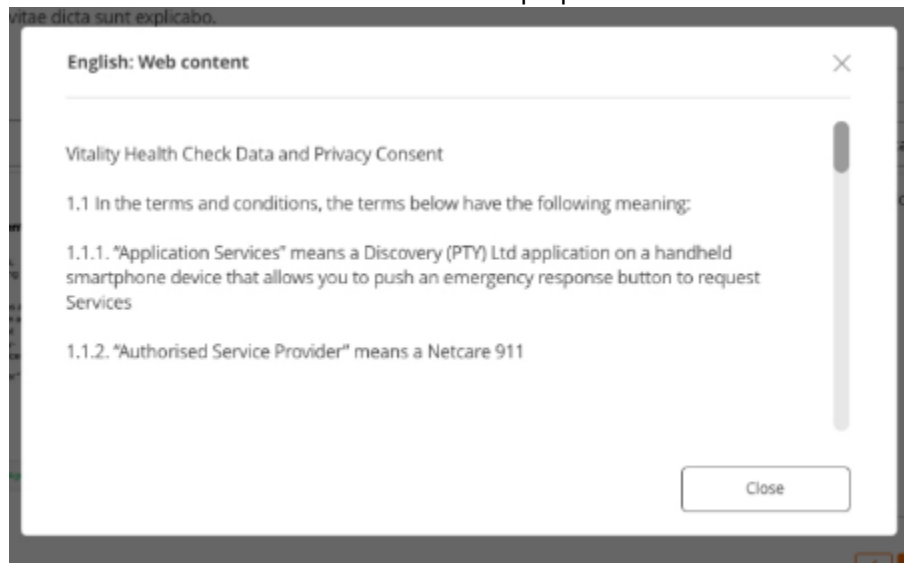
Filter:

Read More

1.1.2 "Authorised Service Provider" means a Netcare 911...

[Red more](#)

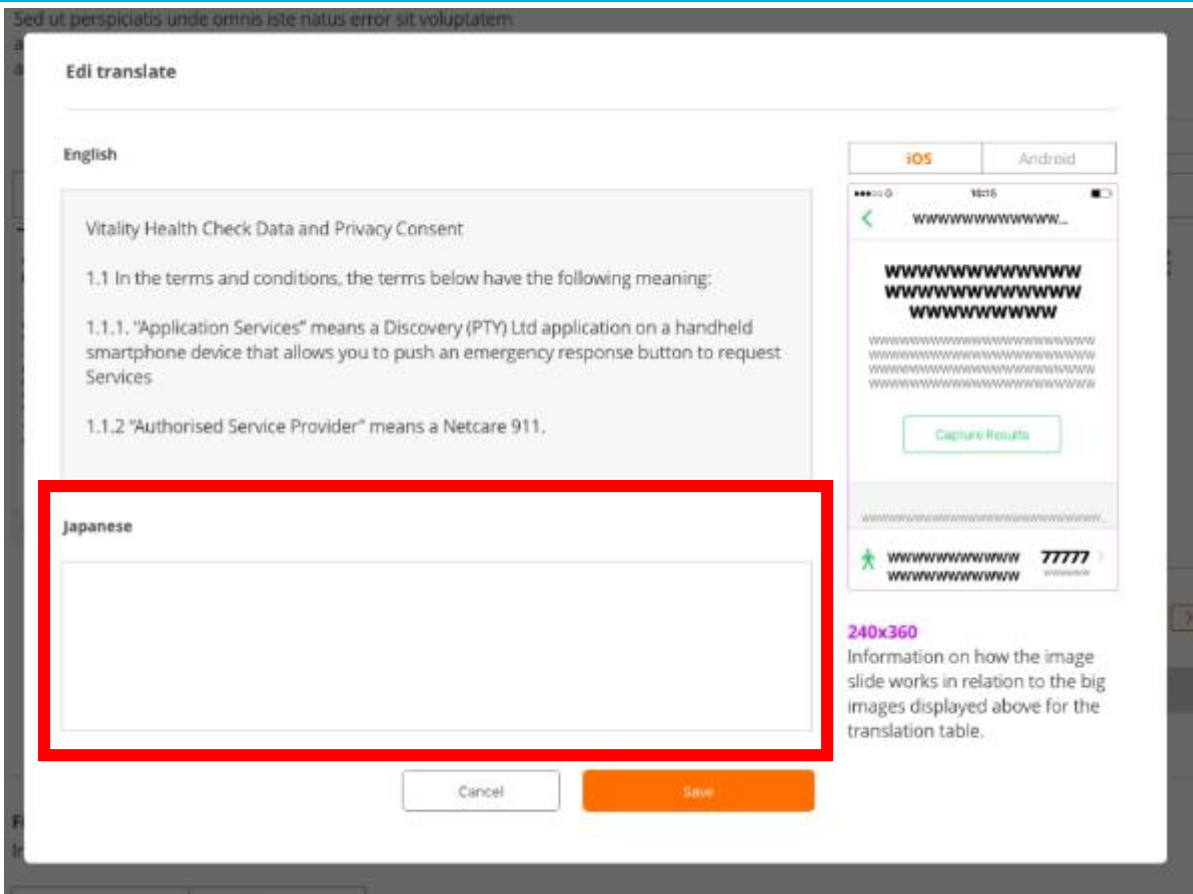
Read More Pop-up



4

Upon clicking the Edit Option, you would be redirected to the Web Content Translation Pop-up. In this pop-up, you may the add the translation for the content. When you are satisfied with the translation done, you may click save to store your edit. However, you may also cancel an edit by clicking on the cancel button to close the pop-up and direct you back to the Translation page. Upon saving an edit, you would be directed back to the Translation page. Further details on the status can be found on section **1.3**

Glossary of Terms.



- 5 When an edit has been saved, you can now proceed to submit the translations for approval. It should be noted that only the elements that are checked through a checkbox would be considered for submission. The submission of an element would update the status to Submitted. Further details on the status can be found on section **1.3 Glossary of Terms**.



13. Approval Guide for Web Content

Step	Process and Screen
1	Log-in the MCMP using your credentials

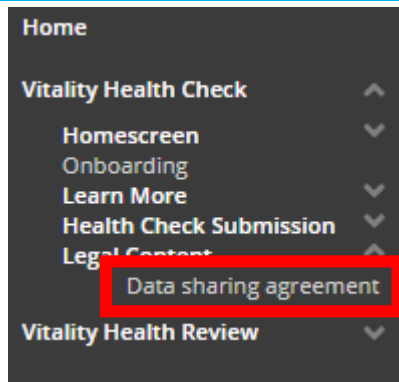
Login

Vitality

Mobile content management portal

- 2 Access the Main Menu and choose a level 3 Navigation which has Web Content to be edited. To identify which level 3 navigation is a Web Content, please refer to **2.1.1 Website Navigation**

*Onboarding and Commons would also be clickable and would transport the user to their respective translation pages.



- 3 You will be directed to the Web Content Translation View page wherein you will be able to view the translation you can approve. To approve/decline a submitted translation, click on the Approve or Decline option (by clicking on the ellipsis on the last column) on the corresponding row of the element. When you have already approved or declined elements, these elements would already be sent for publishing. An approved element, would have its status updated to Approved.

Filter:

English	Status	
<p>Vitality Health Check Data and Privacy Consent</p> <p>1.1 In the terms and conditions, the terms below have the following meaning:</p> <p>1.1.1. 'Application Services' means a Discovery (PTY) Ltd application on a handheld smartphone device that allows you to push an emergency response button to request Services</p> <p>1.1.2 'Authorised Service Provider' means a Netcare 911.</p>	None	⋮

Here are the options you may also do within the table:

- To navigate across the web content, use the pagination found in the lower left-hand corner of the table
- You can view a reference screen of the content by clicking an image within the carousel
- You may filter the contents you can view with the filter box found on the upper right-hand corner of the table
- You may also click on the Read More option to view the entire Web Content on a pop-up.

Pagination:



Carousel:

Find a screen easily

Information on how the image slide works in relation to the big images displayed above for the translation table.



Filter:

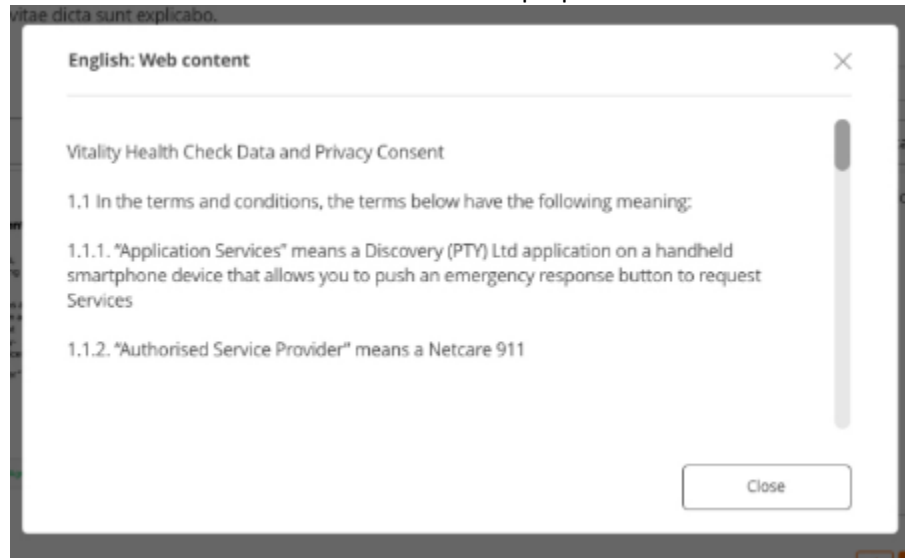
Filter:

Read More

1.1.2 "Authorised Service Provider" means a Netcare 911...

[Red more](#)

Read More Pop-up



<End of document>